

Date of Incident	09-05-2024
Prepared By	Natalie Dixon
Reviewed By	Incident Report was reviewed by John Samuel on 09-06-2024 at 01:09 PM.
Property	Gateway Towers
Time of Incident	03:28:00
Location of Incident	Kitchen of B321

Report Last Updated By	Update Date
John Samuel	09-06-2024
Melissa Verdon	09-06-2024

Incident Type

Misc.

Description of Incident

Resident fell asleep while cooking on a pot on the stove causing smoke to fill apartment and hallway. The fire department was called that came out and opened the windows to clear out the smoke. There is no damages to the unit

Corrective action taken at the time of the incident

Resident had clutter in the unit and a letter was send asking to clean the unit by September 9th. An inspection scheduled for 9th.

What we have done related to Customer Service and helping the resident, if anything?

We went over to the apartment to make sure residents were okay as well as check for any damages that needed immediate attention.

Witnesses names and phone number

John Montgomery. 267 625 8645 maintenance tech that was on call.

Was there security camera footage of this incident?

No

Link to security footage video in Box

http://

Did this incident involve a resident?

Yes

Unit

B321

Resident Name

Yalewa Melvin

Did this incident involve a Lindy team member?

No

Did this incident involve a vendor?

No

Should this incident be reported to the residents renters insurance policy?

No

