



Incident Report

Prepared By: Stephen Cicala

Property: 450 Green Apartments

Date of Incident: 09-03-2019

Time of Incident: 03:00:00

Location of Incident: Third-floor laundry room of Q building, right washing machine.

Description of Incident: The washing machine door seal was not tightly closed during the cycle. During the cycle water spilled all over the floor of the third floor laundry room of Q building. Water went down to the second floor lobby area and vestibule onto the carpet. Water then went down to the first floor landing area onto the carpet and into an adjacent storage closet. A resident, who was doing her laundry, notified Curtis Washington when she saw him on the grounds.

Corrective action taken at the time of the incident: Curtis Washington and George Cieri both extracted water from the third, second and first floors. They installed blowers where necessary. I called Clean Tech to schedule them to come out to extract any additional water and install blowers in the hallways. Clean Tech arrived around 4 PM.

What we have done related to Customer Service and helping the resident, if anything?: No units were affected.

Witnesses names and phone number: N/a

Is criminal activity involved?: No