



Date of Incident	08-25-2020
Prepared By	Amber Johnson
Property	Haverford Court
Time of Incident	11:11:00
Location of Incident	East building E122

Description of Incident
Resident was called to notify her that her window replacement came in and Easton was coming today to repair. She called back to let me know she had tested positive for Covid on Saturday and is now home quarantined. Called Easton to cancel the install.
Corrective action taken at the time of the incident
Spoke to resident and found out time line of Covid test result. Sent her the Covid letter. Alerted regional, Adam Levitt. Spoke with Brian Kroker about the incident. Resident lives on the 1st floor and said she has been home since the diagnosis. Potential Affected area and path of travel small. Will sanitize in house with virucides all potential affected areas and paths
What we have done related to Customer Service and helping the resident, if anything?
Wished her better and sent her the Covid letter
Witnesses names and phone number
Amber Johnson-215-878-1895
Is criminal activity involved
No

