

<b>Date of Incident</b>	07-19-2023
<b>Prepared By</b>	Stephen Cicala
<b>Reviewed By</b>	Incident Report was reviewed by Lori Kolinchak on 07-19-2023 at 08:25 PM.
<b>Property</b>	251 Dekalb
<b>Time of Incident</b>	12:30:00
<b>Location of Incident</b>	Apartment E608.

<b>Incident Type</b>
Property Damage
<b>Incident Type Category</b>
Fire
<b>Description of Incident</b>
At around 12:30 p.m., our office received a call that the fire alarm was going off at East towers. I, Stephen Cicala, began to head to the East towers and the Fire Department was already pulling into the community. Upon entering the tower and heading up to the 6th floor, I saw the hallway was filled with smoke. The source of the smoke was coming from apartment E608. After speaking with the resident Jerry Co, he informed me that he had a pan stored in the drawer, under his oven. When he turn the stove on, the pan caught fire. To my understanding, the pan was new and had paper/plastic on it. Jerry said that he got the fire extinguisher and put the fire out. The stove had fire extinguisher residue and the apartment was filled with smoke and there was soot in the kitchen.
<b>Corrective action taken at the time of the incident</b>
Fire department was on the scene with the police. They were speaking with the resident. I introduced myself and communicated to Jerry to contact his insurance company if there is any damage to his personal items. Mike Gray was assisting the fire and police department, also providing crowd control.
<b>What we have done related to Customer Service and helping the resident, if anything?</b>
I communicated with the resident that a new stove will be ordered and the apartment will be cleaned. Mike has ordered the stove. Joe Dixon, from Cleantech, has already been on-site and said the apartment will have air scrubbers installed in the apartment tomorrow, Thursday, 7/20. The apartment kitchen/hall will be cleaned on Friday, 7/21 and the hallway carpet will be cleaned. Kartman Fire Protection has also been contacted and will clean the common area smoke detector heads tomorrow, Thursday, 7/20. Also, I have contacted the residents Renters Insurance company and filed a liability claim.
<b>Witnesses names and phone number</b>
N/a
<b>Was there security camera footage of this incident?</b>
No
<b>Link to security footage video in Box</b>
http://
<b>Did this incident involve a resident?</b>
Yes
<b>Unit</b>
E0608
<b>Resident Name</b>
Jerry Co
<b>Did this incident involve a Lindy team member?</b>
No
<b>Did this incident involve a vendor?</b>
No

