

<b>Date of Incident</b>	07-18-2025
<b>Prepared By</b>	Dawn Buck
<b>Reviewed By</b>	Incident Report was reviewed by Alison Snyder on 07-19-2025 at 01:56 PM.
<b>Property</b>	Bromley House
<b>Time of Incident</b>	11:18:00
<b>Location of Incident</b>	Unit B307 vacant make ready unit

<b>Report Last Updated By</b>	<b>Update Date</b>
Alison Snyder	07-19-2025
Dawn Buck	07-19-2025
Dawn Buck	07-18-2025

Incident Type
Criminal Activity Involved
Incident Type Category
Non-violent crime
Incident Type Sub-Category
Unit Breakin
Description of Incident
At approximately 11:18 am, a contractor went into the vacant unit to check their work. They heard some noise in the bedroom of the unit and found a naked African American woman in the bedroom hiding in the closet of the apartment. They immediately called me and I went over to the unit. The woman was dressed and coming out of the unit. She was known to me as the homeless woman that has been here before. After reviewing camera footage, it was seen that she entered the building through a rear door that was not closed tightly.
Corrective action taken at the time of the incident
Police were called. I chased the woman out of the building and off the property. I made contractors and team aware that all vacant units must be locked. I alerted security patrol. All doors of the buildings were checked to be sure they are closing and latching correctly.
What we have done related to Customer Service and helping the resident, if anything?
n/a
Witnesses names and phone number
Dawn Buck 267-707-8046, Moore Facility Services 267-991-4751
Was there security camera footage of this incident?
Yes
Link to security footage video in Box
<a href="http://lindyproperties.box.com/s/hh3t2rahix48q4zvtfax3lephs151vfz">http://lindyproperties.box.com/s/hh3t2rahix48q4zvtfax3lephs151vfz</a>
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
Yes
Vendor Name
Moore Facility
Should this incident be reported to the residents renters insurance policy?
No

