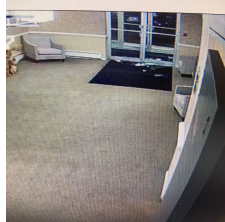


Date of Incident	07-03-2021
Prepared By	Felicia Howell
Reviewed By	Incident Report was reviewed by Lori Kolinchak on 07-06-2021 at 08:21 PM.
Property	Bromley House
Time of Incident	12:12:00
Location of Incident	Bromley A and D buildings

Description of Incident
<p>July 3, 2021 around 12 midnight, I received a call from Nate Morton. He stated the glass door of D building was shattered. I viewed the cameras and found a male prying A building door open and breaking the glass door of D building and removing packages. He then left on foot running towards old York rd. On Tuesday, July 6th at 9am all packages were brought into the office. Letter sent to notify the residents of what took place and the police were called to file a police report and hand over a copy of footage of the incident.</p>
Corrective action taken at the time of the incident
<p>Maintenance came out and secured the door by using plywood.</p>
What we have done related to Customer Service and helping the resident, if anything?
<p>Emailed the residents and brought remaining packages to the office.</p>
Witnesses names and phone number
<p>N/A</p>
Is criminal activity involved
<p>Yes</p>
Criminal activity involved
<p>Theft</p>
Was there security camera footage of this incident?
<p>Yes</p>
Link to security footage video in Box
<p>http://.</p>
Did this incident involve a resident?
<p>No</p>
Did this incident involve a Lindy team member?
<p>No</p>
Did this incident involve a vendor?
<p>No</p>



Incident Report	
Date: 07-03-2021 Time: 12:12:00 Location: Bromley A and D buildings Property: Bromley House Prepared By: Felicia Howell Reviewed By: Lori Kolinchak Date Reviewed: 07-06-2021 Time Reviewed: 08:21 PM Status: <input checked="" type="checkbox"/> Closed	Incident Type: Theft Description: A male prying A building door open and breaking the glass door of D building and removing packages. He then left on foot running towards old York rd. On Tuesday, July 6th at 9am all packages were brought into the office. Letter sent to notify the residents of what took place and the police were called to file a police report and hand over a copy of footage of the incident. Corrective Action: Maintenance came out and secured the door by using plywood. Customer Service: Emailed the residents and brought remaining packages to the office. Witnesses: N/A Criminal Activity: Yes Criminal Activity Involved: Theft Security Camera Footage: Yes Security Camera Footage Link: http://. Resident Involved: No Team Member Involved: No Vendor Involved: No