

<b>Date of Incident</b>	06-16-2021
<b>Prepared By</b>	Alison Snyder
<b>Reviewed By</b>	Incident Report was reviewed by Lori Kolinchak on 06-16-2021 at 02:19 PM.
<b>Property</b>	Park at Westminster
<b>Time of Incident</b>	11:30:00
<b>Location of Incident</b>	1716 Larue Lane (Neighboring property to Park at Westminster)

Description of Incident
Joseph Kling of 1716 Larue Lane reported that the landscapers were on their property with a bobcat and knocked down some trees on their property. He also reported that he fell when he went behind his fence to look at what the landscapers had done.
Corrective action taken at the time of the incident
John Labar met with Joseph to identify what he was speaking about. John saw the area, then told landscapers not to go back on their property, and to clean up what had been knocked down. Alison pulled survey drawing and then met with John and Joseph, and confirmed that the landscapers did encroach on his property and knock a few small trees down. Alison notified Lori and Carolyn of the event
What we have done related to Customer Service and helping the resident, if anything?
Alison apologized for the oversight of being on his property. Informed Joseph that I would speak to the supervisor of the job to see if we could plant something back in it's place.
Witnesses names and phone number
Joseph Kling 267-625-7068
Is criminal activity involved
No
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
Yes
Vendor Name
Galbally Landscaping

