

Date of Incident	06-10-2022
Prepared By	Jeff Wilson
Reviewed By	Incident Report was reviewed by Lori Kolinchak on 06-11-2022 at 10:07 PM.
Property	450 Green Apartments
Time of Incident	02:35:00
Location of Incident	Unit J311 hallway/bathroom.

Incident Type
Misc.
Description of Incident
Tyrone Graves was completing a work order in unit J311 when he accidentally bumped in to a mirror and broke it. All the glass and debris has been cleaned up. I have a picture of the mirror. I spoke with the resident and apologized for this mistake and she informed me that the Mirror retails for around \$80 at Target. Will issue rent credit so resident can replace.
Corrective action taken at the time of the incident
Cleaned up all glass and debris from incident.
What we have done related to Customer Service and helping the resident, if anything?
Called and emailed the resident about the incident to make them aware and apologize. .
Witnesses names and phone number
Tyrone Graves
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
Yes
Team Member Name
Tyrone Graves
Did this incident involve a vendor?
No

