



Date of Incident	Prepared By	Property
04-24-2020	John Samuel	Enclaves

Time of Incident

00:00:18

Location of Incident

Enclaves Mail box for 3950C3

Description of Incident

Previous residents for 3950C3 Stephan Jones and Sharaya Tolbert came to the property around 6 pm on 4/24/2020 and broke their mail box . The new resident Shannon Glackson complained to the office and we called the police. Police was on property 4/27/2020 and 4/28/2020 and handed the claim to postal department. Postal department called and gave a case number: 09066786. Postal department said they will investigate the issue and will get back to us.

Corrective action taken at the time of the incident

on 4/25/2020, George Daheling fixed the mail box. We retrieved the video. We are unable to attach the video to the report. Will email the video separately.

What we have done related to Customer Service and helping the resident, if anything?
--

Witnesses names and phone number

Is criminal activity involved

Yes

Criminal activity involved

Postal department is investigating the complaint.