



Date of Incident	04-30-2020
Prepared By	Alison Snyder
Property	Park at Westminster
Time of Incident	11:15:00
Location of Incident	Apartment A38

Description of Incident
Tom Mathew called the office to report that his wife and son tested positive for COVID 19. His wife tested positive Saturday, his son tested positive yesterday. Tom and his wife are both nurses and believe she contracted it at work. Tom had symptoms however was tested almost 2 weeks ago and was negative, however quarantined out of caution due to symptoms since then, with the exception of leaving the building to get supplies that were dropped off out front. He said he has been taking the stairs to do so. Tom is saying that he will be required to return to work on Tuesday or he will lose his job. Everyone else has been quarantined since Saturday.
Corrective action taken at the time of the incident
I called Lori immediately upon finding out. Then followed up with an email and Brian was notified to schedule cleaning.
What we have done related to Customer Service and helping the resident, if anything?
Thanked him for notifying us. Also thanked him for being on the front lines during this time. Wished them all well and a quick recovery.
Witnesses names and phone number
N/A
Is criminal activity involved
No

