



## Incident Report

**Prepared By:** Frank Baer

**Property:** Towers at Wyncote

**Date of Incident:** 04-14-2019

**Time of Incident:** 02:00:00

**Location of Incident:** Unit 616-1

**Description of Incident:** Peter Bolden said he had smoke in home and quickly opened window and it cut end of his finger off

**Corrective action taken at the time of the incident:** Concierge was helpful according to Peter , turning off alarm and calling 911

**What we have done related to Customer Service and helping the resident, if anything?:** Sheila and Mark inspected window today to see if anything is faulty, but window was fine. Sent follow up email to resident .

**Witnesses names and phone number:** Bridget Pompei , cardinal point 267-473-6029



