

<b>Date of Incident</b>	03-09-2024
<b>Prepared By</b>	Ketty Bailey
<b>Reviewed By</b>	Incident Report was reviewed by Alison Snyder on 03-12-2024 at 02:06 PM.
<b>Property</b>	Park at Westminster
<b>Time of Incident</b>	08:30:00
<b>Location of Incident</b>	In the A building parking lot where apt A66 has a reserved parking spot

<b>Report Last Updated By</b>	<b>Update Date</b>
Alison Snyder	03-12-2024
Ketty Bailey	03-11-2024

Incident Type
Misc.
Incident Type Category
Residents or guests
Incident Type Sub-Category
other
Description of Incident
The tree branch fell on apt A 66 Susan Gleason car and smashed the rear window glass of her car on Saturday night during the rain storm.
Corrective action taken at the time of the incident
Tree branch removed and glass cleaned up and Ethan helped tape up the window with plastic and took pictures of the incident
What we have done related to Customer Service and helping the resident, if anything?
Ethan cleared out the broken tree branches and helped tape up the window. We advised Sue to contact her car insurance to report the incident and for repairs.
Witnesses names and phone number
N/A
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
Yes
Unit
A66
Resident Name
Sue Gleeson A66
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
No

