



Incident Report

Prepared By: Paul Oneto

Property: Meadowbrook

Date of Incident: 02-18-2020

Time of Incident: 03:30:00

Location of Incident: meadowbrook apartment parking lot near building 361-366

Description of Incident: Tymir Miller maintenance technician, reported that on February 18, 2020 around 3:30 PM he was sitting in the golf cart updating a work request. He then noticed a black Subaru license plate number J2T9250 coming towards him in reverse from a parking spot. He yelled uncontrollably to get the driver's attention when the driver stopped, the golf cart was hit and he noticed the rear end of the Subaru was damaged. The driver was adamant and started using expletives. He then asked the driver if he would like to provide his car insurance information. The driver refused and informed him that everything is "OK".

Corrective action taken at the time of the incident: Expressed concerns for the employee's safety as the employee is hurt. He stated no. Informed him that if anything changes the list of approved places for help are located by the time clock. Good

What we have done related to Customer Service and helping the resident, if anything?: Informed employee to call a supervisor or manager to see if such an incident occurs in the future. On February 19, 2020 checked in with employee results same as stated above.

Witnesses names and phone number: Tymir Miller

Is criminal activity involved?: No



INCIDENT REPORT

Property Name: Meadowbrook Apartments (157)

Date of Incident: February 18, 2020

Time of Incident: 3:30pm

Exact Location of Incident: Meadowbrook Apartment Parking Lot near Building 361-366

DESCRIPTION OF INCIDENT (Describe who, what, where, and when)

Tymir Miller - Maintenance Technician, reported that on February 18, 2020 around 3:30pm - he was sitting in the golf cart updating a work request. He then noticed a Black Subaru license plate number J2T 9250 coming towards him. He yelled uncontrollably to get the driver's attention - when the driver stopped, he noticed the rear end of the Subaru was damaged. The driver was adamant and started using expletives - He then asked the driver if he would like to provide his car insurance information. The driver refused and informed him that everything is "ok".

Corrective Action Taken at the Time of the Incident:

Expressed concern for the employee safety - asked employee if he is hurting - he stated "no". Informed him that if anything changes - the list of approved places for help are located by the time clock.

What have we done related to customer service and helping the employee, if anything:

Informed employee to call a Supervisor or Manager to seen, if such incident occurs in the future. On February 19, 2020 check in with employee - results same as stated above.

Witnesses Names and Phone Number:

Prepared by: Adrinne Rose

Date: February 19, 2020

Please include supplemental documentation, including any/all the following:

- Photos and/or video of incident location (i.e. sidewalk where slip and fall occurred)
- Current weather conditions, snow removal logs or maintenance records for the incident location
- Articles of clothing and/or footwear being worn
- Was claimant carrying anything?
- Are there surveillance cameras covering the area where the incident allegedly occurred?
- Police report

Revised 1.19.18