

Date of Incident	01-28-2023
Prepared By	Felicia Howell
Reviewed By	Incident Report was reviewed by Alison Snyder on 01-30-2023 at 09:50 PM.
Property	Regency House
Time of Incident	00:03:45
Location of Incident	Regency House Maintenance Shop

Incident Type
Security
Incident Type Category
Theft
Description of Incident
Shayne Boseman came into work at 8:00A today and went to the maintenance shop to clock in. He noticed the timeclock (and ipad) was not in its place. He then noticed his tools that he left under the desk were gone as well. Shayne reported the incident to Jermaine and I. We proceeded to watch the footage of the incident. On Saturday, Jan 28th around 3:43p, an unidentified person (face was covered with a ski mask) pried open the maintenance shop door and took the items mentioned above. The person walked in through the front of the building and left out the back of the building. He also stole several resident packages that were located by the mailboxes.
Corrective action taken at the time of the incident
Contacted IT about the stolen ipad. IT informed me they never set up an Apple ID so we would not be able to find the ipad. Viewed the camera footage. Ensured maintenance shop is re-secured.
What we have done related to Customer Service and helping the resident, if anything?
N/A
Witnesses names and phone number
N/A
Was there security camera footage of this incident?
Yes
Link to security footage video in Box
https://lindyproperties.box.com/s/btr6du8f6qc89rl7okqdxkwtwmta6xx
Did this incident involve a resident?
No
Did this incident involve a Lindy team member?
Yes
Team Member Name
Shayne Boseman
Did this incident involve a vendor?
No

