



## Incident Report

**Prepared By:** Alison Snyder

**Property:** Park at Westminster

**Date of Incident:** 01-28-2020

**Time of Incident:** 02:15:00

**Location of Incident:** Barclay Building

**Description of Incident:** At approximately 2:15pm, John Labar alerted me that there was smoke in the B Bldg and the fire alarm was set off. Residents evacuated. He believed it to be coming from the roof. Emergency fire services were dispatched and they found that there was smoke in the dryer vent. They extinguished the fire by approximately 2:45pm. Residents were allowed back in the building shortly after. The water used to extinguish went from the roof down to the 1st floor laundry rooms, as well as both stairwells. The Fire Marshal believes that a spark from the torch on the roof went down the dryer vent and caused the incident. Units B63 and B53 had minor dripping water in their master bedroom. Unit B24 had minor dripping in the living room. The lobby had water. Unit B13 had water in the hallway and master bedroom.

**Corrective action taken at the time of the incident:** Work with emergency service personnel to extinguish fire and smoke. Contacting dryer vent company to clear out vents and disconnected dryers until everything is cleared.

**What we have done related to Customer Service and helping the resident, if anything?:** Sent email blast to residents. Checked apartments adjacent to the laundry rooms for damage. Notified residents that had damage.

**Witnesses names and phone number:** John Labar 215-669-8798 Bill Steever 267-625-8624

**Is criminal activity involved?:** No