



|                             |   |
|-----------------------------|---|
| <b>Date of Incident</b>     | 01-27-2021  |
| <b>Prepared By</b>          | Stephen Cicala  |
| <b>Reviewed By</b>          | Incident Report was reviewed by Lori Kolinchak on 01-27-2021 at 11:28 AM. |
| <b>Property</b>             | 450 Green Apartments  |
| <b>Time of Incident</b>     | 10:00:00  |
| <b>Location of Incident</b> | Apartment A314 Samantha Brown has tested positive for COVID on 1/27.      |

| Description of Incident   |
|---|
| Samantha Brown emailed our office to notify us that she has tested for COVID on 1/27.   |
| Corrective action taken at the time of the incident   |
| I called the resident to get more information of common areas she has been. I contacted Brian Kroker and Lori Kolinchak.                                      |
| What we have done related to Customer Service and helping the resident, if anything?  |
| I emailed the resident the company policy COVID letter. I will also notify the residents in A and C buildings once cleaning has been confirmed and scheduled. |
| Witnesses names and phone number  |
| N/a   |
| Is criminal activity involved   |
| No  |
| Was there security camera footage of this incident?   |
| No  |
| Link to security footage video in Box   |
| http://   |
| Did this incident involve a resident?   |
| Yes   |
| Resident Name   |
| Samantha Brown  |
| Did this incident involve a Lindy team member?  |
| No  |
| Did this incident involve a vendor?   |
| No  |

