



<b>Date of Incident</b>	01-26-2021
<b>Prepared By</b>	Stephen Cicala
<b>Reviewed By</b>	Incident Report was reviewed by Lori Kolinchak on 01-26-2021 at 09:13 AM.
<b>Property</b>	450 Green Apartments
<b>Time of Incident</b>	08:00:00
<b>Location of Incident</b>	Apartment N304 Theresa Rhodes has tested positive for COVID.

Description of Incident
We called the resident to ask how they were doing and that is when they notified us by email that Theresa tested positive for COVID on 1/14.
Corrective action taken at the time of the incident
I received more information such as common areas she has been in. I contacted Brian Kroker and Lori Kolinchak.
What we have done related to Customer Service and helping the resident, if anything?
I door tagged N304 with the company policy COVID letter. I will also notify residents in N building once cleaning has been confirmed and scheduled.
Witnesses names and phone number
N/a
Is criminal activity involved
No
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://
Did this incident involve a resident?
Yes
Resident Name
Theresa Rhodes
Did this incident involve a Lindy team member?
No
Did this incident involve a vendor?
No

