



Incident Report

Prepared By: Stephen Cicala

Property: 450 Green Apartments

Date of Incident: 01-12-2020

Time of Incident: 11:00:00

Location of Incident: N building Parking lot across from Selma Street.

Description of Incident: Our office team noticed that the vehicle rear window was damaged from a tree branch that fell. We contacted the owner of the vehicle to get more information and to follow-up to see if anybody was hurt. The resident communicated that on January 12 between 3 AM and 11 AM the tree branch fell on their vehicle. There was no wind in the area and no major weather.

Corrective action taken at the time of the incident: I contacted the resident to see if anybody was hurt and to get some information regarding the incident. I also asked if the resident had contacted his auto insurance, which he has.

What we have done related to Customer Service and helping the resident, if anything?:
Following up with the resident to express concern.

Witnesses names and phone number: N/a

Is criminal activity involved?: No





