



<b>Date of Incident</b>	01-04-2021
<b>Prepared By</b>	Tatyana Lev
<b>Reviewed By</b>	Incident Report was reviewed by System on 01-05-2021 at 05:35 PM.
<b>Property</b>	Longwood Manor
<b>Time of Incident</b>	00:00:02
<b>Location of Incident</b>	Unit C-14

Description of Incident
Ms. Carol Boyd went to a bathroom during the night & found that the light was on in her dining area. She remembered that she turned off the light before going to bed. She start looking around and saw that some of quarters were spilled on a floor, she checked the drawer & found that her rolls are missing. Further investigation revealed that she was missing her waller from her pocketbook. Police has been called.
Corrective action taken at the time of the incident
None, we found out about it in a morning when Ms. Carol Boyd mother called.
What we have done related to Customer Service and helping the resident, if anything?
We were notified that one of her windows is not closing properly. Maintenance fixing the issue. Family asked to install the chain on entry door.
Witnesses names and phone number
Is criminal activity involved
Yes
Criminal activity involved
Somebody stole the money and wallet from Ms.. Carol Boyd home.
Was there security camera footage of this incident?
No
Link to security footage video in Box
http://