



Manager: Melissa Verdon

Business Purpose: team holiday lunch refreshments

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$27.63

Card Purchase Date: Dec-23-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$8.95		57230	Food/Coffee Service	Team holiday lunch	\$8.95

Gateway Towers	Split Evenly	\$16.53	57230	Food/Coffee Service	Team holiday lunch	\$16.53
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Gateway Airport Townhomes	Split Evenly	\$2.15	57230	Food/Coffee Service	Team holiday lunch	\$2.15
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