



Manager: Melissa Verdon

Business Purpose: team holiday lunch

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$634.00

Card Purchase Date: Dec-23-2025

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$205.31		57230	Food/Coffee Service	Team holiday lunch	\$205.31

Gateway Towers Split Evenly \$379.26 57230 Food/Coffee Service Team holiday lunch \$379.26

Gateway Airport Townhomes Split Evenly \$49.43 57230 Food/Coffee Service Team holiday lunch \$49.43

