



Manager: Shana Simon

Business Purpose: Office Supplies

Is this a Credit/Return: No

Vendor Code: fb7810

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$114.61

Card Purchase Date: Oct-09-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|-----------------|------------------------|---------------|----------------|--------------|-----------------|-----------------|-------------------|
| Haverford Court | Split Evenly | \$114.61 | | 57240 | Office expenses | Office Supplies | \$114.61 |

