



Manager: Marva Brown

Business Purpose: team meeting cake—socially distanced

Is this a Credit/Return: No

Vendor Code: fb7566

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$48.98

Card Purchase Date: Jan-27-2021

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$24.49		56143	Staff Training Supplies	Cake for team meeting	\$24.49

Gateway
Towers

Split Evenly \$24.49

56143

Staff
Training
Supplies

Cake for
team
meeting \$24.49

