



Manager: Ketty Bailey

Business Purpose: coffee cups for leasing office

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$45.34

Card Purchase Date: Nov-17-2022

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|---------------------|------------------------|---------------|----------------|--------------|---------------------|--------------------------------|-------------------|
| Park at Westminster | Split Evenly | \$22.67 | | 57230 | Food/Coffee Service | Coffee cups for leasing office | \$22.67 |

Warrington
Crossings

Split
Evenly

\$22.67

57230

Food/Coffee
Service

Coffee
cups
for
leasing
office

\$22.67

