



Manager: Ketty Bailey

Business Purpose: decorations for leasing office

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$17.55

Card Purchase Date: Nov-27-2022

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$8.78		56117	Decorating Supplies	Decor for leasing office	\$8.78

Warrington
Crossings

Split
Evenly

\$8.77

56117

Decorating
Supplies

Decor
for
leasing
office

\$8.77

