

**Manager:** Kaitlin Benner

**Business Purpose:** decoration spencer lobby

**Is this a Credit/Return:** No

**Vendor Code:** fb8216

**Card Name:** Firsttrust Bank

**Card Unit:**

**Card Receipt Total:** \$99.62

**Card Purchase Date:** Dec-29-2020

**Same Expense Code Per Property?:** No

**Same Description Per Property?:** No

**Card Purchase for Only One Property:** Yes

**Card Allocation Method:** Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Academia Suites	Split Evenly	\$99.62		56117	Decorating Supplies	Plants for spencer lobby	\$99.62

