



Manager: Mecca Holloway

Business Purpose: office and fall decor

Is this a Credit/Return: No

Vendor Code: fb7885

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$111.07

Card Purchase Date: Oct-12-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building   | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name           | Code Desc                    | Expense Code Cost |
|------------|------------------------|---------------|----------------|--------------|---------------------|------------------------------|-------------------|
| 251 Dekalb | Split Evenly           | \$111.07      |                | 56117        | Decorating Supplies | Wall art for East conference | \$111.07          |

[illegible][illegible]