



Manager: Ketty Bailey

Business Purpose: coffee and sugar for leasing office

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$34.01

Card Purchase Date: Dec-18-2023

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$17.00		57230	Food/Coffee Service	Coffee and sugar for office	\$17.00

Warrington
Crossings

Split
Evenly

\$17.01

57230

Food/Coffee
Service

Coffee
and
sugar
for
office

\$17.01

