



Manager: Ketty Bailey

Business Purpose: lunch for both Maint dept and leasing

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$275.63

Card Purchase Date: Nov-16-2023

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$137.81		57230	Food/Coffee Service	Food for both Maint leasing	\$137.81

Warrington Crossings	Split Evenly	\$137.82	57230	Food/Coffee Service	Food for both Maint leasing	\$137.82
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