



Manager: Ketty Bailey

Business Purpose: supplies for leasing office

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$164.89

Card Purchase Date: Jul-19-2024

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$82.44		57240	Office expenses	Office supplies for leasing	\$82.44

Warrington  
Crossings

Split  
Evenly

\$82.45

57240

Office  
expenses

Office  
supplies  
for  
leasing

\$82.45

