



Manager: Billie Schott

Business Purpose: Holiday decorations, office snack and stickers

Is this a Credit/Return: No

Vendor Code: fb4732

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$93.40

Card Purchase Date: Nov-14-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Crossings at Stanbridge	Manually enter Split	\$93.40		56117	Decorating Supplies	garland and lights for lobby FP	\$74.98

Crossings at Stanbridge	Manually enter Split	\$93.40	57240	Office expenses	snacks and stickers for water/gas pipes	\$18.42
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