



Manager: Alison Snyder

Business Purpose: employee engagement

Is this a Credit/Return: No

Vendor Code: fb2631

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$8.75

Card Purchase Date: Oct-18-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$8.75		57198	Gifts	Halloween contest prize	\$8.75

