



Manager: Janice Gregg

Business Purpose: onboarding lunch

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$56.97

Card Purchase Date: Mar-21-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name | Code Desc | Expense Code Cost |
|----------------------|------------------------|---------------|----------------|--------------|---------------------|--------------------------|-------------------|
| LPM/Corporate Office | Split Evenly | \$56.97 | | 57230 | Food/Coffee Service | Onboarding zina jess Tim | \$56.97 |

