

Manager: Simquetta Lovett

Business Purpose: staff meeting

Is this a Credit/Return: No

Vendor Code: fb5831

Card Name: Firstrust Bank

Card Unit:

Card Receipt Total: \$176.18

Card Purchase Date: Dec-20-2023

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Fountain Gardens	Split Evenly	\$58.73		57240	Office expenses	Staff meeting	\$58.73
Joshua House	Split Evenly	\$58.73		57240	Office expenses	Staff meeting	\$58.73

