



Manager: Felicia Howell

Business Purpose: laptop bag

Is this a Credit/Return: No

Vendor Code: fb4167

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$36.03

Card Purchase Date: Dec-02-2020

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Bromley House	Split Evenly	\$36.03		57240	Office expenses	Laptop bag	\$36.03

