



Manager: Ketty Bailey

Business Purpose: lunch for leasing and maintenance meeting

Is this a Credit/Return: No

Vendor Code: fb0602

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$64.45

Card Purchase Date: Sep-16-2022

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$32.23		57230	Food/Coffee Service	Pizza for office meeting	\$32.23

Warrington  
Crossings Split  
Evenly \$32.22

57230

Food/Coffee  
Service

Pizza  
for  
office  
meeting \$32.22

\*\*\* PAID \*\*\*  
Total \$ 58.45  
CH 32  
400 Valley Rd. V.A. 1  
Lansing Office C.P.C. 0000  
01/15/2022 11:09 AM  
\*\*\*\*\* DELIVERY \*\*\*\*\*  
Order Taker: Thiago B Gaspar  
Chk# 32  
HG Coal Fired Pizza of Warrington  
4200 Epsom Rd  
210-343-4550  
Check No: 32 Reg# 1 Delivery  
Trans Time: 01/19/2022 11:09 AM  
Trans Type: Sale  
Acct No: Visa xx.0602  
Auth Code: 544325  
Pre Auth: \$ 58.45  
Gratuity: \$ 6.00  
Total Charges: 64.45  
Signature: *Kitty Bailey*  
I agree to pay the above total