



Manager: Lauren Snyder

Business Purpose: office supplies

Is this a Credit/Return: No

Vendor Code: fb3551

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$203.29

Card Purchase Date: Oct-21-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Towers at Wyncote	Split Evenly	\$40.99		57240	Office expenses	iPad keyboard case JKozich	\$40.99

Lindy  
Property  
Management

Split  
Evenly

\$162.30

57240

Office  
expenses

Plates,  
utensils,  
toner

\$162.30

