

Manager: Amber Johnson

Business Purpose: office supplies/ink

Is this a Credit/Return: No

Vendor Code: fb1018

Card Name: Firstrust Bank

Card Unit:

Card Receipt Total: \$202.81

Card Purchase Date: Aug-19-2023

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Academia Suites	Split Evenly	\$79.39		57169	Computer Expenses	Ink for printer	\$79.39
York North (YONO)	Split Evenly	\$123.42		57240	Office expenses	Folders, pens, file box, bins	\$123.42

