



Manager: Melissa Verdon

Business Purpose: Office supplies

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$83.59

Card Purchase Date: Jan-08-2026

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$29.36		57240	Office expenses	Office supplies	\$29.36
Gateway Towers	Split Evenly	\$54.23		57240	Office expenses	Office supplies	\$54.23

