



Manager: Melissa Verdon

Business Purpose: New Coffee bar for office

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$455.70

Card Purchase Date: Aug-14-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$455.70		60109	Common Area Upgrade	New Coffee bar for office	\$455.70