



Manager: Dawn Buck

Business Purpose: wreaths for office

Is this a Credit/Return: No

Vendor Code: fb9185

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$7.42

Card Purchase Date: May-20-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Bromley House	Manually enter Split	\$7.42		56117	Decorating Supplies	wreaths for office door	\$7.42