



Manager: Billie Schott

Business Purpose: Coffee and office supplies

Is this a Credit/Return: No

Vendor Code: fb4732

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$96.53

Card Purchase Date: Mar-09-2026

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Manually enter Split

<b>Building</b>	<b>Code Allocation Method</b>	<b>Property Cost</b>	<b>Property Unit#</b>	<b>Expense Code</b>	<b>Code Name</b>	<b>Code Desc</b>	<b>Expense Code Cost</b>
Crossings at Stanbridge	Manually enter Split	\$96.53		57230	Food/Coffee Service	Kcups	\$35.07

Crossings  
at  
Stanbridge

Manually  
enter Split

\$96.53

57240

Office  
expenses

Folder  
and  
notebooks

\$61.46