



Manager: Lauren Snyder

Business Purpose: return envelope stamps lead cert project

Is this a Credit/Return: No

Vendor Code: fb3017

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$132

Card Purchase Date: Dec-18-2020

Same Expense Code Per Property?: Yes

Same Description Per Property?: Yes

Card Purchase for Only One Property: No

Card Allocation Method: Split by Unit Count %

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Academia Suites	Split Evenly	\$62.12		57252	Printing Costs	Return envelope stamps lead	\$62.12
Olney Plaza	Split Evenly	\$33.28		57252	Printing Costs	Return envelope stamps lead	\$33.28
Willow Bend	Split Evenly	\$36.60		57252	Printing Costs	Return envelope stamps lead	\$36.60

