



Manager: Janice Gregg

Business Purpose: lunch meeting HR

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$58.81

Card Purchase Date: Dec-18-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No


Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Lindy Property Management	Split Evenly	\$58.81		57230	Food/Coffee Service	HR meeting w Altman mgmt	\$58.81

Account: \$ 40.81
+ Credit Card Tip: 18.00
= Total: 58.81

I agree to pay the above
total amount according to the
card issuer's agreement.

X 

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