



Manager: Melissa Verdon

Business Purpose: fall decor

Is this a Credit/Return: No

Vendor Code: fb3953

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$113.79

Card Purchase Date: Sep-04-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building       | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name           | Code Desc  | Expense Code Cost |
|----------------|------------------------|---------------|----------------|--------------|---------------------|------------|-------------------|
| Gateway Towers | Split Evenly           | \$113.79      |                | 56117        | Decorating Supplies | Fall decor | \$113.79          |

