

**Manager:** Alison Snyder

**Business Purpose:** laminating sheets

**Is this a Credit/Return:** No

**Vendor Code:** fb2631

**Card Name:** Firsttrust Bank

**Card Unit:**

**Card Receipt Total:** \$63.31

**Card Purchase Date:** Jun-01-2020

**Same Expense Code Per Property?:** Yes

**Same Description Per Property?:** Yes

**Card Purchase for Only One Property:** No

**Card Allocation Method:** Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Park at Westminster	Split Evenly	\$20.00		57240	Office expenses	Laminating sheets	\$20.00
Warrington Crossings	Split Evenly	\$43.31		57240	Office expenses	Laminating sheets	\$43.31

