



Manager: Melissa Verdon

Business Purpose: Employee Appreciation Lunch

Is this a Credit/Return: No

Vendor Code: fb3259

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$525.30

Card Purchase Date: Feb-29-2024

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Manually enter Split

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Enclaves	Split Evenly	\$173.35		57180	Entertainment	Employee Appreciation Lunch	\$173.35

Gateway Towers	Split Evenly	\$351.95	57180	Entertainment	Employee Appreciation Lunch	\$351.95
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