



Manager: Amber Johnson

Business Purpose: supplies

Is this a Credit/Return: No

Vendor Code: fb1018

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$31.77

Card Purchase Date: Nov-22-2019

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: No

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
Haverford Court	Split Evenly	\$31.77		56405	Bath MR	Shower curtains for turns	\$31.77

Firstnet Visa-Card Receipt	
Attach Receipt to this form Missing Receipt	Last 4 digits of card # 1018
	PAYBIDAN FOR
	Receipt Date 11/22/19
	Property# 131
	Approval
	Expense Code 56405
	Receipt Total \$ 3,147
	Unit # Shower curtains
	Desc. (b) from Bath
	Bath Bed
The purpose of this purchase is Bath makeover	
Received permission to use my credit card and bypass our vendor system in emergency purchase. Yes or No	
Supervisor approving my purchase	