



Manager: Amber Johnson

Business Purpose: office supplies / custodial

Is this a Credit/Return: No

Vendor Code: fb1018

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$26.36

Card Purchase Date: Mar-15-2022

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

| Building          | Code Allocation Method | Property Cost | Property Unit# | Expense Code | Code Name          | Code Desc                    | Expense Code Cost |
|-------------------|------------------------|---------------|----------------|--------------|--------------------|------------------------------|-------------------|
| York North (YONO) | Manually enter Split   | \$26.36       |                | 56116        | Custodial Supplies | Air freshener pack for lobby | \$13.63           |

York  
North  
(YONO)

Manually  
enter Split

\$26.36

57240

Office  
expenses

Air hockey  
table  
equip.

\$12.73

