



Manager: Janice Gregg

Business Purpose: onboarding lunch

Is this a Credit/Return: No

Vendor Code: fb3002

Card Name: Firsttrust Bank

Card Unit:

Card Receipt Total: \$18.53

Card Purchase Date: Feb-13-2025

Same Expense Code Per Property?: No

Same Description Per Property?: No

Card Purchase for Only One Property: Yes

Card Allocation Method: Split Evenly

Building	Code Allocation Method	Property Cost	Property Unit#	Expense Code	Code Name	Code Desc	Expense Code Cost
LPM/Corporate Office	Split Evenly	\$18.53		57230	Food/Coffee Service	Onboarding	\$18.53

1	CHX BRC WRF	11.99
1	20 oz. SODA	2.50
	WATER	0.00
	Delivery	2.99
	Sub Total	17.48
	Tax	1.05
	Total	18.53

Thank You!